



Culinary & Delivery Support – Job Description

Candidate will assist driver on corporate breakfast and lunch deliveries, be able to set-up a buffet and interface with the clients; will help receive orders from vendors in the kitchen and will put items in the right place; will help with occasional light kitchen prep duties such as assembling cookie trays and box lunches and cleaning chores. Familiarity with Loop and River North neighborhoods is helpful.

Must speak English

Excellent Customer Service Skills

Must have a cell phone in good working condition

Clean & presentable

Time management skills

Good listener

Articulate

Focused

Detailed

Trainable

Team Player

Flexible and adaptable

Able to think on your feet

Willing to clean & do dishes & light janitorial

Happy and positive attitude, calm personality

Hours 5:00am to 2:00pm or until job is done

Monday through Friday

We're looking to fill this position immediately with a long term employee who is willing to learn and grow. Please send resume or work history and references. Catering experience is a big plus and an ideal candidate is someone who has worked in the hospitality or food industry.